

## **Senior Housing Caseworker**

### **Personal Specification**

#### **Essential**

1. Must have at least 3 years' experience of running a housing legal aid caseload.
2. Experience of representing and providing advocacy for clients at court hearings.
3. Experience and knowledge of housing law.
4. Understanding of the not-for-profit legal sector and commitment to the aims and ethos of KCALC
5. Ability to keep good records and to act for the client in a timely manner
6. Experience of using IT systems and resources including case management software in the provision of casework
7. Experience of managing time, against competing priorities and a varied workload with the ability to monitor and maintain service delivery against agreed targets in a busy environment.
8. A commitment to equity, diversity and inclusion and the skills to engage, communicate and work with a wide range of people from different backgrounds and with a range of abilities

#### **Desirable**

1. Experience of working under a Legal Aid contract
2. Experience of representation in the County Court
3. Experience of advising/supporting vulnerable clients or those with complex needs